



THE CITY OF
NOVATO
CALIFORNIA

**MINUTES
MEASURE F OVERSIGHT/CITIZENS FINANCE
COMMITTEE**

Thursday, September 03, 2015: 7:30AM – 9:00AM
922 Machin Ave
City Administration Office
Womack Conference Room

A. Call to Order: *The meeting was called to order at 7:30am. In attendance: Committee Members: Robert Jordan, Caitrin Devine, Cris MacKenzie, David Bentley, Bob Scott, Josh Chassman (arrived at 7:35), and Bob Ratto. City Staff: Cathy Capriola, Brian Cochran, Maureen Chapman, and Carla Hansen.*

B. Approval of Final Agenda: *The agenda was approved unanimously – Ayes: 6 (Jordan, Devine, MacKenzie, Bentley, Scott, and Ratto), Noes: 0, Absent: 1 (Chassman, arrived after the vote on this item).*

C. Public Comment

Hutch Turner
Pat Eklund, Mayor Pro-Tem

D. Committee Organizational Items

D-1: Approval of July 16, 2015 Meeting Minutes

The minutes were approved with no revisions. Ayes: 5 (Bentley, Devine, MacKenzie, Jordan, Scott), Noes: 0, Abstained: 2 (Ratto and Chassman).

E. General Business

(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)

Time	Item/Attachments	Purpose and Actions
60 minutes	E-1: Draft Measure F Report Discussion <i>No attachments</i>	<i>Provide feedback to staff</i>
<i>B. Cochran presented the draft 2014/15 Measure F Annual Report to the Committee. Cochran walked through the highlights of the report, modifications that had been made to improve clarity, and the back page containing the full financial data table. The Committee discussed a variety of minor text modifications and clarifications. The Committee provided direction to staff to include a modified pie-chart that reflected the General Fund backfill from Measure F more clearly. The Committee unanimously approved the report in its final format, including the various minor edits / corrections discussed as well as the modified pie chart.</i>		

F. Committee / Staff Comments

G.

There were no additional comments.

H. Adjournment/Future Meetings

Staff commented that an additional meeting date would probably not be needed in October and would plan on the Committee meeting sometime in November. The meeting was adjourned at 9:00am.