



THE CITY OF  
NOVATO  
CALIFORNIA

## MEETING NOTICE AND AGENDA ECONOMIC DEVELOPMENT ADVISORY COMMISSION

Thursday, May 26, 2016

3:00PM – 5:00PM

922 Machin Avenue, Novato 94945

Womack East & West Conference Room, 2<sup>nd</sup> Floor

A. **Call to Order** – Chairman John Williams

B. Approval of Final Agenda

C. Approval of Meeting Minutes for March 31, 2016

**D. Public Comment**

(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit.)

**E. General Business**

(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)

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|---------------|--|
| E – 1 ACTION: | Election of Chairman – Chris Stewart   |
| E – 2 REPORT: | Update on BIO 2016 – Chris Stewart & Claire Knoles, Kiosk                        |
| E – 3 INTRO:  | Jim Cordeiro, new CEO of the Marin Economic Forum – Chris Stewart                |
| E – 4 INTRO:  | Miriam Karell, Director, Marin Small Business Development Center – Chris Stewart |
| E – 5 REPORT: | Marketing & Business Retention/Recruitment update: Chris Stewart                 |

**F. Commission / Staff Comments**

**G. Public Comment:** (Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)

H. Adjournment

### AFFIDAVIT OF POSTING

I, Chris Stewart certify that on May 19, 2016 I caused to have posted the above meeting Notice and Agenda on the City of Novato Community Service Boards in City Hall and the Police Department and posted on the City website.



THE CITY OF  
**NOVATO**  
CALIFORNIA

**MINUTES**  
**ECONOMIC DEVELOPMENT COMMISSION MEETING**  
**Thursday, March 31, 2016 3:00PM to 5:00PM**  
**Baget Conference Rooms, 2<sup>nd</sup> Fl.**  
**922 Machin Avenue, Novato, CA 94945**

**A. CALL TO ORDER**

*Chairman Williams called the Economic Development Commission meeting to order at 3:00 PM.*

***In attendance were:***

**Commissioners Present**

*Present: John Williams (Chair), Coy Smith, Tim Howard, Peter Pelham and David Winton*

**Commissioners Absent**

*Nanda Schorske, Harry Thomas*

**Staff Present**

*Chris Stewart*

**Public**

*Councilwoman Pam Drew and Bertie Freeberg*

**B. APPROVAL OF FINAL AGENDA**

*Motion by Commissioner Smith, seconded by Commissioner Pelham to approve the Final Agenda.*

*Approved 4-0*

**C. APPROVAL OF MINUTES FOR**

*January 28, 2016 Meeting Minutes – Motion by Commissioner Pelham, seconded by Commissioner Smith to approve minutes as written.*

*Approved 4-0*

**D. PUBLIC COMMENT**

*No public comment.*

**E. GENERAL BUSINESS**

- E - 1 INTRO: Introduction of Scott Ward and review of Lands to Parks decision to transfer land to the City of Novato for redevelopment
- E - 2 REPORT: Haden Ongaro, Newmark/Grubb – Overview of Commercial vacancies, leases and sales in Marin County and Novato
- E - 3 REPORT: Update on BIO 2016 plans by Chris Stewart
- E - 4 REPORT: Hotel Plans for Redwood & Wood Hollow and Brewery looking at Old Pini

Hardware building on Grant Avenue – Presented by Bob Brown

E – 4 INTRO: Gary Tobin with Tobin and Associates – Overview of his engagement on the BIO 2016 Convention

E – 5 REPORT: Marketing & Business recruitment update: Brief review of Beltane Brewery's interest in the old Pini Hardware building on Grant Avenue. – Chris Stewart

**F. COMMISSION / STAFF COMMENTS – *No Comments***

**G. PUBLIC COMMENT – *Councilmember Drew and Mrs. Freeberg requested more detailed minutes of the EDC meetings.***

**H. ADJOURNMENT**

*Chairman Williams thanked everyone for their participation and input.*

*Motion to adjourn was made by Commissioner Pelham and Seconded by Commissioner Winton to adjourn at 5:00 P.M. Approved 4-0*