



THE CITY OF
NOVATO
CALIFORNIA

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Mayor
Pat Eklund
Mayor Pro Tem
Denise Athas
Councilmembers
Pam Drew
Josh Fryday
Eric Lucan

Interim City Manager
Cathy Capriola

Zoning Administrator Agenda

January 14, 2016 – 2:00 P.M.

Location: Community Development Department – 922 Machin Ave*

1. **VALE AUTO (GO)**
P2015-070; USE PERMIT
CEQA CATEGORICALLY EXEMPT: SECTION 15301
APN 157-342-14; 25 HAMILTON DRIVE, SUITE E

Consider a request for a Use Permit to allow a minor auto repair use in an industrial/business suite located at 25 Hamilton Drive, Suite E. The applicant would use the 913 square foot suite to repair customers' vehicles, as well as light trucks used in conjunction with the applicant's off-site business. The suite would include a work area containing benches, desks, and repair equipment, as well as a separate bathroom. The Novato Industrial Park Precise Development and Master Plan allows a number of minor automobile repair uses in the Hamilton Industrial portion with the approval of a Use Permit.

The project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) and the City of Novato Environmental Review Guidelines pursuant to CEQA Guidelines Section 15301, Existing Facilities.

To appeal a final decision of the Zoning Administrator, a written letter of appeal and the required appeal fee must be filed with the Community Development Department within 10 calendar days of the decision. The appeal letter must specifically state the basis for the appeal. Additional information on the appeal process can be found in Division 19.54 of the Novato Municipal Code.

If anyone wishes to challenge a project in court, they may be limited to raising only those issues they or anyone else raised at the public hearing described in this agenda or in written correspondence delivered to the Community Development Department at, or prior to, the public hearing.

For information regarding the above agenda item(s), please contact *the* Novato Community Development Department at (415) 899-8989 or www.novato.org. or visit the City offices. The Novato Community Development Department is located at 922 Machin Ave, Novato, CA 94945. It is recommended that an appointment be made with the project staff member prior to visiting the City offices. The Department is open Monday through Thursday and every other Friday from 9:00 a.m. to 1:00 p.m. and 2:00 p.m. to 5:00 p.m.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Department at 899-8989. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting.

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AFFIDAVIT OF POSTING

I, Steve Marshall, certify that on January 7, 2016, I caused to be posted the agenda of the January 14, 2016, meeting of the Zoning Administrator of the City of Novato, California, on the City of Novato Community Services Board in the Police Department and on the City's website at www.novato.org.

s/Steve Marshall