



THE CITY OF  
NOVATO  
CALIFORNIA

\_\_\_\_\_ Date

## *Planning Commission Application*

### To: Novato City Council

I request that you consider my application for the next vacancy on the Planning Commission. I am aware the Commission meets on the first and third Monday of each month and that it will take approximately six hours or more of my time per week in preparation for the meetings. I will be able to devote the time necessary to perform the duties of this body. I am also aware that my name and address may be made public as an applicant for this body and that this application is a public record. (A computer may be used to replicate this application.)

\_\_\_\_\_ Signature

Name: _____ <i>(Please print)</i>	Home Phone:	Work Phone:
Address: _____ <i>(Street, City, Zip)</i>		
Own: _____ Rent: _____ How Long at This Address:		
Email Address: _____		
Employer:	Employer Address: _____ _____	
Years lived in Novato:	Years lived in Marin County:	

**1. Briefly describe your educational background:**

**2. Briefly describe your employment background:**

**3. Describe your recent civic and community activities:**

**4. Describe possible areas of conflict of interest:**

**5. Provide a specific example of how you would consider balancing environmental protection on a project while providing for economic growth.**

**6. What is your vision for the City of Novato?**

**7. Identify building/developments that you like and don't like.**

**8. Give a specific example of how you personally contributed towards a group arriving at a consensus.**

**9. Have you attended or watched a Planning Commission meeting? What are your impressions?**

**10. Briefly explain your interest in serving on the Planning Commission.**

**11. What do you think of the role and responsibility of the Planning Commission?**

MEMBERS OF THE PLANNING COMMISSION SHALL NOT HOLD ANY OTHER PUBLIC OFFICE OR POSITION IN THE CITY AND SHALL, AT ALL TIMES DURING THEIR SERVICE, BE RESIDENTS WITHIN THE CITY LIMITS OF NOVATO.

*When completed, return to: City Clerk, 922 Machin Avenue, Novato, CA 94945*

**NOTE: APPLICANTS MAY APPLY FOR MORE THAN ONE BOARD OR COMMISSION, HOWEVER, MAY ONLY SERVE ON TWO IF APPOINTED PER COUNCIL POLICY.**



THE CITY OF  
NOVATO  
CALIFORNIA

## *Planning Commission* *(7 Members)*

**TERM: TWO YEARS**

**RESIDENCE WITHIN CITY LIMITS  
REQUIRED**

**CITY CODE CHAPTER 2-10 - 2-10.5**

(ITEMS 1 AND 2 BELOW ARE TAKEN DIRECTLY  
FROM THE MUNICIPAL CODE.)

**1. MANDATORY POWERS AND DUTIES:**

- A. PREPARE AND RECOMMEND TO THE COUNCIL FOR ADOPTION, AMENDMENT, EXTENSION, ADDITION TO, AND MAINTENANCE OF THE GENERAL PLAN FOR THE PHYSICAL DEVELOPMENT OF THE CITY AS DEFINED BY THE LAWS OF THE STATE.
- B. EXERCISE THE CONTROL PROVIDED BY CITY ORDINANCE OVER THE SUBDIVISION OF LAND WITHIN THE CITY.
- C. EXERCISE THE CONTROL PROVIDED BY CITY ORDINANCE OVER THE ZONING PLAN AND RECOMMEND OR DISAPPROVE ANY PROPOSED CHANGE IN SUCH PLAN.
- D. PREPARE AND RECOMMEND PLANS FOR THE CLEARANCE AND REHABILITATION OF SLUM OR BLIGHTED AREAS WITHIN THE CITY.

**2. DISCRETIONARY POWERS. THE PLANNING COMMISSION SHALL HAVE THE POWER TO:**

- A. PREPARE AND RECOMMEND PLANS FOR THE REPLANNING, IMPROVEMENT AND DEVELOPMENT OF ANY NEIGHBORHOODS.
- B. PREPARE AND RECOMMEND PLANS FOR THE REPLANNING, RECONSTRUCTION OR REDEVELOPMENT OF ANY AREA OR DISTRICT WHICH MAY BE DESTROYED IN WHOLE OR IN PART OR SERIOUSLY DAMAGED BY FIRE, EARTHQUAKE, FLOOD, OR OTHER DISASTER.
- C. PREPARE AND RECOMMEND PLANS AND PROCEDURES FOR THE IMPROVEMENT OF HOUSING STANDARDS, ADEQUATE HOUSING AND REGULATIONS RELATING TO HOUSING AND BUILDING CODES.
- D. IN PERFORMING THESE DUTIES, SITE VISITS ARE IMPORTANT AND CAN BE ARRANGED.

**3. ATTENDANCE AND CONDUCT:**

- A. A PLANNING COMMISSIONER SHOULD MISS NO MORE THAN 25% OF THEIR MEETINGS HELD IN EACH 12-MONTH PERIOD FROM THE ANNIVERSARY DATE OF THEIR APPOINTMENT.
- B. MEETINGS WILL BE CONDUCTED ACCORDING TO ROBERTS RULES OF ORDER AND SUBJECT TO THE BROWN ACT.
- C. THE PLANNING COMMISSION, AS PUBLIC SERVANTS, ARE TO DISPLAY RESPECT TO ALL MEMBERS OF THE PUBLIC, STAFF AND OTHER COMMISSIONERS.