



Design Review Commission Meeting

Location: Novato City Hall, 901 Sherman Avenue*

THE CITY OF
NOVATO
CALIFORNIA

922 Machin Ave
Novato, CA 94945
415/899-8900
FAX 415/899-8213
www.novato.org

September 16, 2015 – 7:30 p.m.

(No new items will be taken up after 11 p.m.)

DESIGN REVIEW COMMISSION MEMBERS

Chair: Joseph Farrell **Vice Chair:** Beth Radovanovich,
Michael Barber, Marshall Balfe, Patrick MacLeamy
Xiaofen Luo, Alternate Member
Steven Hall, Alternate Member

Mayor
Jeanne MacLeamy
Mayor Pro Tem
Pat Eklund
Councilmembers
Madeline Kellner
Denise Athas
Eric Lucan
City Manager
Michael S. Frank

AGENDA

CALL TO ORDER / ROLL CALL

APPROVAL OF FINAL AGENDA: (COMMISSION MEMBERS)

The Commission may hear agenda items out of the order in which they are listed. Notice is also given that materials that are submitted to members of the Design Review Commission after the agenda packet has been distributed are available for public inspection in the Community Development Department, located at 922 Machin Ave, during normal business hours. Such materials shall also be made available on the City of Novato website at www.novato.org, when practical and provided that City staff is able to post those documents prior to the meeting. Also, when non-confidential written materials are distributed to members of the Design Review Commission during a public meeting by staff or a member of the Design Review Commission, a copy of the materials shall be made available to members of the public at that meeting.

PUBLIC COMMENT: (CITIZENS)

All members of the public wishing to address the Commission are requested to submit a speaker card in advance to the Meeting Recorder. This is also the appropriate time to speak on a Consent Calendar item. The Commission requests that anyone wishing to speak on an agenda item be recognized at the time the item is heard. There is a three-minute time limit per speaker.

CONSENT CALENDAR: (COMMISSION MEMBERS)

All matters listed on the Consent Calendar are considered to be routine and will be acted on without discussion by a single action of the Commission. However, a Commission member may remove item(s) from the Consent Calendar for Commission discussion and action.

- [1. APPROVAL OF DRC MINUTES OF JULY 15, 2015](#)
(BR,MBar,PM,MBal,SH)

**PLEASE SEE ADDITIONAL PAGE(S) OF AGENDA FOR MORE INFORMATION.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Department at 899-8989. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodations to help ensure accessibility to this meeting.

2. [APPROVAL OF DRC MINUTES OF AUGUST 19, 2015](#) (JF,BR,MBar,MBal)

PUBLIC HEARINGS: (CITIZENS)

Interested persons may speak on any of the below-noted CONTINUED or NEW ITEMS up to three minutes per individual; 20 minutes for applicant; 10 minutes per recognized group. Speakers are limited to one opportunity per item, so please be thorough and to the point. Prior to speaking please submit a speaker card to the Meeting Recorder.

CONTINUED ITEMS:

NEW ITEMS:

3. [NUGGET MARKET ANCHOR SIGNAGE](#) (MG)
SIGN PROGRAM AMENDMENT
P2015-066; DESIGN REVIEW
CEQA CATAGORICALLY EXEMPT - 15303
APN 160-190-13; 366 IGNACIO BOULEVARD

Consider adopting the proposed amendments to the Pacheco Plaza Sign Program to allow the installation of the proposed primary anchor tenant canopy “Nugget Market” sign.

4. [NOVATO CHEVROLET REMODEL](#) (MG)
P2015-058; DESIGN REVIEW
CEQA CATEGORICALLY EXEMPT - 15301
APN 140-071-48, 7123 REDWOOD BOULEVARD

Conduct a public hearing to consider the approval of the design for improvements to the existing Novato Chevrolet auto market. The project improvements proposed include the installation of a 1,333 square foot single story “Quick Lube” service building, a two story 1,927 square foot service drive with 1,927 square feet of offices on the second floor, and site landscaping enhancements.

PROJECT DESIGN WORKSHOP:

GENERAL BUSINESS:

5. **ELECTION OF DESIGN REVIEW COMMISSION CHAIR AND VICE CHAIR**

ADJOURNMENT

To appeal a final decision of the Design Review Commission, a written letter of appeal and the required appeal fee must be filed with the Community Development Department within 10 calendar days of the decision. The appeal letter must specifically state the basis for the appeal. Additional information on the appeal process can be found in Division 19.54 of the Novato Municipal Code.

If anyone wishes to challenge a project in court, they may be limited to raising only those issues they or anyone else raised at the public hearing described in this agenda or in written correspondence delivered at the public hearing or to the City offices prior to the public hearing.

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AFFIDAVIT OF POSTING

I, Hans Grunt, certify that on September 10, 2015, I caused to be posted the agenda of the September 16, 2015 meeting of the Design Review Commission of the City of Novato, California, on the City of Novato Community Services Board in the Police Department and on the City's website at www.novato.org.

s/Hans Grunt