



THE CITY OF  
NOVATO  
CALIFORNIA

## SPECIAL MEETING

### MINUTES MEASURE F OVERSIGHT/CITIZENS FINANCE COMMITTEE

**Thursday, April 23, 2015: 7:30AM – 9:00AM**  
**922 Machin Ave**  
**City Administration Office**  
**Womack Conference Room**

A. Call to Order- *The meeting was called to order at 7:35 a.m. In attendance: Committee members: Robert Jordan, Bob Ratto, Caitrin Devine, Al Berson and David Bentley. Cris MacKenzie and Bob Scott were absent. City Staff: Cathy Capriola, Brian Cochran, Maureen Chapman, Carla Hansen, Pam Shinault, Julian Skinner and Felicia Newhouse*

B. Approval of Final Agenda

*The agenda was approved unanimously- Ayes: 5 (Robert Jordan, Caitrin Devine, Bob Ratto, Al Berson, and David Bentley), Noes:0 Absent: 3 (Al Berson, Cris Mackenzie and Bob Scott)*

C. Public Comment

*Hutch Turner*

D. Committee Organizational Items

- D-1: Approval of January 15, 2015 Meeting Minutes
- D-2: Approval of February 26, 2015 Meeting Minutes

*There was not a quorum of Committee members to approve the minutes.*

- D-3: Approval of March 26, 2015 Meeting Minutes

*The minutes were approved unanimously- Ayes: 5 (Robert Jordan, Caitrin Devine, Bob Ratto, Al Berson and David Bentley), Noes:0 Absent: 2 (Cris Mackenzie and Bob Scott)*

E. General Business

*(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)*

<i>Time</i>	<i>Item/Attachments</i>	<i>Purpose and Actions</i>
<i>60 minutes</i>	<b>E-1: City Manager’s FY 15/16 Capital Improvement Program (CIP) Budget Recommendations</b> <i>Presentation from Parks, Recreation and Community Services Director Pam Shinault, Engineering Manager Julian Skinner, and Assistant City Manager, Cathy Capriola</i>	<i>Review and provide feedback to Council.</i>

	<u><b>Attachment</b></u> <i>FY 15/16 CIP staff report and budget recommendations provided to City Council on April 21, 2015</i>	
<i>Julian Skinner, Engineering Manager and Pam Shinault Parks and Recreation Director, Maureen Chapman Accounting Supervisor, presented FY 15/16 CIP Budget including new and existing projects requesting funding for the next year. Cathy Capriola presented the Technology and Organizational Efficiency Investments.</i>		
<i>The Committee was generally supportive of the proposed CIP budget.</i>		
<i>30 minutes</i>	<b>E-2: Measure F Expenditures for FY 15/16 Budget and Operating Budget</b> <i>Input to Council for final FY 15/16 budget and Measure F Expenditures.</i>  <u><b>Attachment</b></u> <i>Staff report to be distributed on Monday, April 20, 2015</i>	<i>Review and provide feedback to Council.</i>
<i>Brian Cochran presented the FY 15/16 Measure F Expenditures and Operating Budget to the Committee. The proposed budget contains \$3.5 million in Measure F requests. Some Committee members expressed concerns that the proposed uses of Measure F funding are not be consistent with the uses listed in the ballot language but overall the Committee was generally supportive.</i>		

F. Committee / Staff Comments

*There were no additional comments.*

G. Adjournment/Future Meetings

*The meeting was adjourned at 9:10 a.m. The next meeting will be May 21.*