

Design Review Commission Meeting
Location: Novato City Hall, 901 Sherman Avenue*
June 19, 2013 – 7:30 p.m.
(No new items will be taken up after 11 p.m.)

DESIGN REVIEW COMMISSION MEMBERS

Chair: Patrick MacLeamy Vice Chair: Michael Barber
Joseph Farrell, Jon Strickling, Tom Telfer
Xiaofen Luo, Alternate Member
Beth Radovanovich, Alternate Member

AGENDA

CALL TO ORDER / ROLL CALL

APPROVAL OF FINAL AGENDA: (COMMISSION MEMBERS)

The Commission may hear agenda items out of the order in which they are listed.

Notice is also given that materials that are submitted to members of the Design Review Commission after the agenda packet has been distributed are available for public inspection in the Community Development Department, located at 75 Rowland Way, Room #110, during normal business hours. Such materials shall also be made available on the City of Novato website at www.novato.org, when practical and provided that City staff is able to post those documents prior to the meeting. Also, when non-confidential written materials are distributed to members of the Design Review Commission during a public meeting by staff or a member of the Design Review Commission, a copy of the materials shall be made available to members of the public at that meeting.

PUBLIC COMMENT: (CITIZENS)

All members of the public wishing to address the Commission are requested to submit a speaker card in advance to the Meeting Recorder. This is also the appropriate time to speak on a Consent Calendar item. The Commission requests that anyone wishing to speak on an agenda item be recognized at the time the item is heard. There is a three-minute time limit per speaker.

CONSENT CALENDAR: (COMMISSION MEMBERS)

All matters listed on the Consent Calendar are considered to be routine and will be acted on without discussion by a single action of the Commission. However, a Commission member may remove item(s) from the Consent Calendar for Commission discussion and action.

1. APPROVAL OF MINUTES OF MAY 6, 2013 (PM, JF, TT)

2. APPROVAL OF MINUTES OF APRIL 17, 2013 (TT, MB, JS)

PUBLIC HEARINGS: (CITIZENS)

Interested persons may speak on any of the below-noted CONTINUED or NEW ITEMS up to three minutes per individual; 20 minutes for applicant; 10 minutes per recognized group. Speakers are limited to one opportunity per item, so please be thorough and to the point. Prior to speaking please submit a speaker card to the Meeting Recorder.

CONTINUED ITEMS:

3. CHICK-FIL-A (RM)

P2013-005; DESIGN REVIEW

APN 153-320-07; 35 ROWLAND WAY

Conduct a public hearing to consider the site design, architecture, and revised landscape plan proposed for a Chick-fil-A restaurant at 35 Rowland Way. The Novato Environmental Coordinator has determined the Chick-fil-A proposal is categorically exempt pursuant to Sections 15302- Replacement or Reconstruction, and Section 15303, New Construction or Conversion of Small Structures.

NEW ITEMS:

PROJECT DESIGN WORKSHOP:

4. PUBLIC ART AT UMPQUA BANK (ED)

P2013-027; DESIGN REVIEW

APN 153-061-03; 999 GRANT AVENUE

Conduct a workshop to discuss the proposed public art for the Umpqua Bank building at 999 Grant Avenue. An environmental review is not required to conduct a workshop.

5. SHELL GAS STATION RENOVATION (ED)

P2013-017; DESIGN REVIEW

APN 132-183-12; 2085 NOVATO BLVD

Attachment 1 - Architectural Plan Package

Attachment 2 - Proposal Superimposed on the Existing Site

Attachment 3 - [Color Rendering of the Proposal](#)

Conduct a Design Review workshop on the renovation, new architecture, and enhanced site plan for an existing gas station and convenience market. An environmental review is not required to conduct a workshop.

GENERAL BUSINESS:

ADJOURNMENT

To appeal a final decision of the Design Review Commission, a written letter of appeal and the required appeal fee must be filed with the Community Development Department within 10 calendar days of the decision. The appeal letter must specifically state the basis for the appeal. Additional information on the appeal process can be found in Division 19.54 of the Novato Municipal Code.

If anyone wishes to challenge a project in court, they may be limited to raising only those issues they or anyone else raised at the public hearing described in this agenda or in written correspondence delivered at the public hearing or to the City offices prior to the public hearing.

AFFIDAVIT OF POSTING

I, Alan Lazure, certify that on June 14, 2013, I caused to be posted the agenda of the June 19, 2013 meeting of the Design Review Commission of the City of Novato, California, on the City of Novato Community Services Board in the Police Department and on the City's website at www.novato.org.

s/Alan Lazure