



THE CITY OF  
**NOVATO**  
CALIFORNIA

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Councilmembers  
Denise Athas  
Madeline Kellner  
Pat Eklund

City Manager  
Michael S. Frank

# Design Review Commission Meeting

Location: Novato City Hall, 901 Sherman Avenue

October 15, 2014

## MINUTES

**Present:** Michael Barber, Chair  
Joseph Farrell, Vice Chair  
Marshall Balfe  
Beth Radovanovich

**Absent:** Patrick MacLeamy

**Staff:** Elizabeth Dunn, Planning Manager  
Hans Grunt, Senior Planner

### CALL TO ORDER / ROLL CALL:

The meeting was called to order. Chair Barber and Commissioners Balfe, Farrell, and Radovanovich present. Commissioner MacLeamy was absent.

### APPROVAL OF FINAL AGENDA:

The agenda was approved without changes. M/s Barber/Radovanovich, Ayes: 4, Noes: 0, Absent: 1 (MacLeamy)

### PUBLIC COMMENT:

No public comment.

### CONSENT CALENDAR:

#### 1. APPROVAL OF DRC MINUTES OF AUGUST 20, 2014 (MB,JF,PM,TT)

These minutes have been continued to a future meeting for approval.

### PUBLIC HEARINGS

**CONTINUED ITEMS:** None

**NEW ITEMS:**

**2. INTRODUCTION TO THE GENERAL PLAN UPDATE AND REQUEST FOR INPUT (ED/HG)**

**A. Presentation: Introduction to the General Plan Update process.**

**B. Receive an evaluation of the Community Identity Chapter, Policies and Programs of the 1996 Novato General Plan followed by a discussion and request for Commissioner input at a future meeting.**

Planning Manager Dunn provided a presentation on the General Plan Update project, including suggested objectives and a description of the update process focusing on Commission and public input opportunities. The next phase of the Update work – evaluating the policies and programs contained in the existing 1996 General Plan - was discussed in detail, including “homework” that will entail consideration of staff recommendations for retention, modification or deletion of policies/programs for each individual chapter (element) of the General Plan.

Staff requested that the Commission submit their comments on the Community Identity Chapter by November 12, so this document can be brought back to the Commission on November 19 for discussion.

One member of the public spoke, and felt that the Commission should have the Vision Statement approved by the City Council in December 2009 as part of their review.

**3. ELECTION OF DESIGN REVIEW COMMISSION CHAIR AND VICE CHAIR (HG)**

Joe Farrell was elected Chair of the Design Review Commission with a Motion/second by Commissioners Radovanovich/Barber. Ayes: 4, Noes: 0, Absent: 1 (MacLeamy)

Beth Radovanovich was elected Vice Chair of the Design Review Commission with a Motion/second by Commissioners Barber/Farrell. Ayes: 4, Noes: 0, Absent: 1 (MacLeamy)

**PROJECT DESIGN WORKSHOP:** None

**GENERAL BUSINESS:**

**ADJOURNMENT:** The meeting was adjourned at 8:20pm.