

**CITY OF NOVATO  
MINUTES  
Novato Streetscape Committee Meeting  
Monday, April 14, 2014 7:00 P.M.**

**I. ROLL CALL**

Members: Len Bernstein Larry Paulger Marcia Basalla Ed Schulze Susan Stompe  
Charlotte Urban

Staff:

Bill Johnson  
Peter Torre  
Dave Meyers  
Maggie Rufo

Guests

Robert Berling

**II. APPROVE MINUTES OF MARCH 10, 2014**

Approved, 5-0, Basalla, Bernstein Paulger, Stompe, Urban

**III. APPROVE AGENDA**

Approved, 5-0, Basalla, Bernstein Paulger, Stompe, Urban

**IV. CITIZENS' TIME TO ADDRESS THE COMMITTEE**

Robert Berling came to learn more about the committee. Novato resident since 1979.

**V. STAFF CONCERNS**

No comments.

**VI. COMMITTEE MEMBERS' COMMENT TIME**

Larry: The budget contains \$16,000 for tree maintenance on Grant Avenue. He has provided information to staff on pruning methods for the street trees. The trees will be trimmed in the next fiscal year.

Marcia: Tabled for Streetscape at the California Native Plant Society (CNPS) sale and talked to people about participating in Clean and Green Day. Marcia will also table at the Eco-Friendly Garden Tour on May 17, 2-4pm.

## **VII. SUBCOMMITTEE REPORTS**

### **A. Signs**

Signs made at a work party, some out in the field were swapped out. Another work event will occur on May 8.

### **B. Island/Park Adoption**

1. Island/Park Updates – 5-6 applications are out. Ed is going to follow-up on them.
2. Number adopted past month = 0
3. Streetscape Committee Island – Marcia went out to the island with Clive discuss next steps. A sign placed on the island had damaged the irrigation and repairs are needed. A problem with the irrigation is that this island has been modified several times and the irrigation lay-out is all over the place. Also, there are valves only on the ends of the island, and sprinklers have been damaged by mowing. The irrigation lines are laid out in a grid pattern. Staff needs an idea of what the plan is for a planting pattern, so it lines up with the irrigation. There are logistical issues with the water delivery system. Some plants will probably be donated by CNPS.

McNair Island does not have water. City would have to cut a trench into the roadway to access a water source.

### **C. Public Outreach**

Request to borrow equipment for working on Bahia Islands. A waiver of liability is needed when equipment is loaned out. Dave Meyers will follow up on the request.

### **D. Finance & Fundraising**

1. Creation of an Annual Budget – no updates
2. Establish Annual Budgets by Sub-Committees – no updates
3. Approval of Sub-Committee budgets by full committee – no updates

## **VIII. OLD BUSINESS**

### **A. Clean and Green Day: April 26, 2014**

Susan providing a list of items needed to city staff. Trying to get broom pullers from County – a shipment has been delayed, and existing pullers will be in use by the County that day. Checking to see if Fire District has any. Met last Saturday with volunteers who will staff the sign-in tables. Flyers have been posted around town. Schools in need of contacting: Loma Verde, Lu Sutton (Len); Lynwood, Hamilton (Larry). Large posters up at Pini and Pacheco Shopping Center. Banner across Delong will go up again this week.

Len will contact San Marin HS teacher to see if any students want to clean up O’Hair Park, Sutro bridge.

Scottsdale Pond will be cleaned on April 19 from 9-12, under the supervision of Ed Schulze.

Idea for next year: Send C&G posters to businesses that have received recognition – perhaps they will participate, and/or post the flyers.

B. Revision of Business Recognition Program Criteria (Recommendation to review the criteria over the year.) – No comments.

C. Business Recognition Nominations:

Trek Winery, 1026 Machin Avenue – place on next month’s agenda.

D. Measure A Funds Allocation – The PW budget includes a request for funding for one new maintenance person, and continued funding for an existing person, as well as hiring Marin Conservation Corps workers (from Measure F funds). Sixty-five percent of Measure A funds are designated for parks and islands.

## **IX. NEW BUSINESS**

A. Streetscape Committee membership

1. Incumbents commitment for the next term – all members are committed to another term, as well as having Ed Schulze become a full member.

2. Recruitment of New Members – one person attended this meeting.

3. Timeline for the recruitment process and addition of new members to include an alternate. - Interviews by Council will occur again in the fall.

B. Annual Goals of the Committee – No updates/comments.

## **X. ADJOURNMENT**

Adjourned at 8:50 pm.

**NEXT MEETING: May 13, 2014**