



THE CITY OF
NOVATO
CALIFORNIA

**MULTICULTURAL
ADVISORY COMMISSION**

**CITY OF NOVATO ADMINISTRATION BUILDING
BAGET CONFERENCE ROOM
922 MACHIN AVE.**

Wednesday, May 15, 2019

6:30 p.m.

AGENDA

922 Machin Avenue
Novato, CA 94945
415/899-8900
FAX 415/899-8213
www.novato.org

Mayor

Eric Lucan

Mayor Pro Tem

Denise Athas

Councilmembers

Pam Drew

Pat Eklund

Josh Fryday

City Manager

Regan M. Candelario

A. ROLL CALL

Chair Angela Olmanson

Commissioner Angelo Camillo

Commissioner Consuelo Lyonnet

Commissioner Dennis Sato

Vice Chair Susan Lauer

Commissioner Clifford Jacobs

Commissioner Sophia Osotio

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES

April 17, 2019

D. PUBLIC COMMENT

E. PRESENTATIONS

There are no Presentations.

F. OLD BUSINESS

There are no Old Business items for this agenda.

G. NEW BUSINESS

1. Receive and file a report on the procedures for creating a subcommittee and approval of an ad-hoc committee
2. Discussion of Possible Meet and Greet Event

H. REPORTS/INFORMATION

1. Department Report
2. Upcoming City Council Items

There are no Upcoming City Council Items

I. COMMISSION REPORTS/COMMENTS

J. SCHEDULE NEXT MEETING

Wednesday, June 19 at 6:30pm at the City Administration Building in the Baget Conference Room.

K. ADJOURNMENT



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MULTICULTURAL ADVISORY COMMISSION MEETING MINUTES

April 17, 2019
6:30 p.m.

City Administrative Building
922 Machin Ave.

A. ROLL CALL

The meeting was called to order at 6:30 p.m.

Commissioners present: Camillo, Jacobs, Lauer, Lyonnet,
Olmanson, Osotio, Sato

Commissioners absent:

Also present: Assistant City Manager Michael
Antwine, Deputy Director Kevin
Conklin, Recreation Services Manager
Liz Tran, Recording Secretary Amanda
Estrada.

B. APPROVAL OF AGENDA

**MOTION/SECOND, COMMISSIONERS OSOTIO/LAUER,
TO APPROVE THE AGENDA.**

MOTION CARRIED 7-0.

C. MOTION/SECOND, COMMISSIONERS LAUER/OLMANSON TO APPROVE THE MARCH 14, 2019 MINUTES WITH SPELLING CORRECTION.

MOTION CARRIED 7-0.

D. PUBLIC COMMENT

There were Public Comments.

E. PRESENTATIONS

There were no Presentations.

F. OLD BUSINESS

There were no Old Business items.

G. NEW BUSINESS

1. Discussion the Commission's Role Within the Context of the Mission Statement

MOTION/SECOND, COMMISSIONERS LAUER/OLMANSON, TO WORK WITH STAFF TO ACCESS EXISTING INFORMATION FROM COMMUNITY GROUPS' RECENT SURVEYS AND POSSIBLY A SUMMARY FROM A PREVIOUSLY HIRED INDEPENDENT CONSULTANT.

MOTION CARRIED 7-0

MOTION/SECOND, COMMISSIONERS LAUER/OSOTIO, TO CREATE A SUBCOMMITTEE FOR OUTREACH PURPOSES TO INCLUDE COMMISSIONERS LYONNET, LAUER AND OLMANSON.

MOTION CARRIED 7-0

MOTION/SECOND, COMMISSIONERS OSOTIO/OLMANSON TO ADD TO THE NEXT MEETING A DISCUSSION OF A POSSIBLE MEET AND GREET.

MOTION CARRIED 7-0

2. Discussion of Commission Goals and Activities

3. Report on the History of Multicultural Day

Commission received a report on the history of the Multicultural Day Event.

MOTION/SECOND, COMMISSIONERS OLMANSON/JACOBS TO TABLE DISCUSSION OF POSSIBLE FUTURE MULTICULTURAL DAY EVENT.

MOTION CARRIED 7-0

Public Comment was given by Pat Eklund.

Further discussion took place, but no formal action was taken.

4. Not in Our Town Novato

Commission discussed and considered Commission involvement in Not in Our Town Novato

MOTION/SECOND, COMMISSIONERS OLMANSON/OSOTIO TO TABLE THIS DISCUSSION FOR A FUTURE MEETING DATE.

MOTION CARRIED 7-0

5. Chair and Vice Chair Nominations

MOTION/SECOND, COMMISSIONERS JACOBS/OSOTIO TO NOMINATE COMMISSIONER LAUER AS CHAIR.

AYES: 2

MOTION/SECOND, COMMISISONERS CAMILLO/LYONNET TO NOMINATE COMMISSIONER OLMANSON AS CHAIR.

AYES: 3

COMMISIONER OLMANSON VOTED AS CHAIR

MOTION/SECOND, COMMISSIONERS OLMANSON/LYONNET TO NOMINATE COMMISSIONER LAUER AS VICE CHAIR

AYES: 6

ABSTENTIONS: 1

I. REPORTS/INFORMATION

1. Department Report

2. Upcoming City Council Items

There are no Upcoming City Council Items

J. COMMISSION REPORTS/COMMENTS.

1. Commission Comments/Reports

K. SCHEDULE NEXT MEETING

The next meeting was scheduled for Wednesday, May 15 at 6:30pm at the City Administration Building.

L. ADJOURNMENT

Meeting was adjourned at 6:59pm.



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STAFF REPORT

MEETING

DATE: May 15, 2019

TO: Multicultural Advisory Commission

FROM: Liz Tran, Recreation Services Manager

SUBJECT: **REPORT ON SUBCOMMITTEE FORMATION**

BACKGROUND

At the regular meeting of the Multicultural Advisory Commission (MAC) on April 17, 2019, the MAC voted 7-0 in favor to create a subcommittee comprised of three members of the MAC. The subcommittee has not scheduled meetings pending clarification of Brown Act requirements for subcommittees.

DISCUSSION

Staff has consulted the Novato City Attorney's office, the First Amendment Coalition (<https://firstamendmentcoalition.org/2012/09/aa-are-city-council-subcommittees-brown-act-exempt/>), and reviewed Cal. Gov't Code § 54952(b).

According to Cal. Gov't Code § 54952(b), "advisory committees, composed solely of the members of the legislative body that are less than a quorum of the legislative body are not legislative bodies, except that standing committees of a legislative body, irrespective of their composition, which have a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body are legislative bodies for purposes of this chapter."

A subcommittee is considered exempt from Brown Act meeting requirements if the subcommittee is temporary in nature, is free from standing meetings, and holds no jurisdiction over any matters.

In order to fall under the ad hoc sub-quorum committee exemption, the "Outreach" subcommittee should adhere to the following conditions:

- the subcommittee is temporary with no standing meetings;
- the subcommittee identifies the specific purpose to brainstorm ideas to encourage public participation in MAC;
- the subcommittee remain non-action taking with non-continuous jurisdiction

FISCAL IMPACT

None.

PUBLIC OUTREACH

This item is listed on the agenda, and the agenda is posted on our City's Community Service Board,

and on our website 72 hours prior to the Commission meeting as required by California government code 54954(a) ("Brown Act").

RECOMMENDATION(S)

Rescind the vote to form an "Outreach" subcommittee to establish an ad hoc sub-quorum committee for outreach idea purposes.

ALTERNATIVES

None.