

November 29, 2017



THE CITY OF
NOVATO
CALIFORNIA

922 Machin Avenue
Novato, CA 94945
415/899-8900
FAX 415/899-8213
www.novato.org

Mayor
Denise Athas
Mayor Pro Tem
Josh Fryday
Councilmembers
Pam Drew
Pat Eklund
Eric Lucan

City Manager
Regan M. Candelario

Re: Novato's Updates Smoking Ordinance Effective January 1, 2018

Dear Owners & Managers of Multi-unit Housing and Homeowner's Associations:

As a reminder, City of Novato Ordinance #1616 takes effect January 1, 2018 which requires all shared-wall apartments, condos and hotel rooms to be 100% smoke-free. The new law updates the ordinance and no longer provides exemptions.

The ordinance also covers important information such as requirements regarding establishing a designated smoking area in a complex. While not required, the ordinance provides owners and managers of multi-unit complexes the option and authority to establish the entire property as 100% smoke-free including all outdoor areas and parking lots.

Resources including letter templates that you may use to notify condo/townhouse owners and apartment tenants are available, along with other important documents and a full timeline detailing this process at: www.novato.org/smokingordinance.

If you or a resident would like to file a complaint, the City of Novato Code Enforcement Office can assist with compliance. They can be reached at 415-899-8928 or online at www.novato.org/codeenforcement.

Please feel free to contact me at 415-899-8919, or jdeakyne@novato.org with any questions about the ordinance.

Thank you,

Jessica Deakyne
Senior Management Analyst